

LIFE 10 ENV/SE037

Reporting costs

Version Sep 2015

From October 2012 there are changes in how to report your costs. It will be simpler for you, but demand more from the project economist. The old template “List of expenditure” is no longer necessary.

The financial officer at the coordinating beneficiary will record each associated beneficiaries costs in mandatory templates provided by EC. From September 2015 this templates have been updated.

http://ec.europa.eu/environment/life/toolkit/pmtools/lifeplus/financial_reporting.htm

This means that the financial officer needs the same information as before, but you provide the information by sending in a copy of your invoices. Time sheets are filled in as before according to Time report instruction.

Note that it is important to mark the copy with the action number and a short description in English on what have been purchased.

All invoices shall also include a clear reference to the project LIFE10/ENV/SE/000037 PVCfreeBloodBag and you have to inform the suppliers and subcontractors accordingly.

All copies are to be sent to the financial officer in the project at Region Jämtland. Härjedalen. Scanned documents via mail to arne.nilsson@regionjh.se